

Administrative Fellowship

Application Checklist

| | | |
|-----------------|-------|-----|
| _____ | | |
| Full name | | |
| _____ | | |
| Mailing address | | |
| _____ | | |
| City | State | ZIP |
| _____ | | |
| Email | | |
| _____ | | |
| Phone | | |
| _____ | | |
| School | | |
| _____ | | |

Checklist

- Cover letter
- Personal statement
- Current resume
- Current graduate transcripts
- Letter of recommendation 1: _____ (program director)
- Letter of recommendation 2: _____ (professional)
- Letter of recommendation 3: _____ (professional or academic)

Please submit all materials, including this application checklist, as a single PDF. Use the completed checklist as your cover page and submit online at mercyhealthsystem.org/job-openings **no later than 5 pm CST** on Monday, September 20, 2021.